

ASHRITA INSTITUTE FOR WASTE MANAGEMENT & RESEARCH PRIVATE LIMITED



EXPERT EMPANELMENT FORM

Purpose: This Empanelment form is intended for subject matter expert individuals and organizations willing to engage or participate in National & International Academic, Industrial and Government-based Environment, Waste & Recycling capacity building programs and projects undertaken by Ashrita Institute for Waste Management & Research Private Limited (AIWMR). The Membership refers to those who want to avail benefits from our institute for Internship projects, Academic projects, Training programs, Volunteering opportunities etc. Detailed benefits are enclosed further.

SECTION A – APPLICANT CATEGORY

- ☐ Student / Research Scholar
- ☐ Working Professional
- ☐ NGO / Social Organization
- ☐ Industry / Corporate (SME / Large)
- ☐ Academic Institute / University / College
- ☐ Government / Municipality / Public Sector
- ☐ Consultant / Independent Expert
- ☐ Other (Specify): _____

SECTION B – TYPE OF SERVICE MEMBERSHIP

- ☐ Voluntary Services (Unpaid / Pro-bono / Social Contribution)
- ☐ Involuntary / Assigned Services (Paid / Official Nomination / Employer Assignment)
- ☐ Internship / Apprenticeship / Academic Project
- ☐ Consultancy / Contractual Engagement
- ☐ Training Program / Capacity Building Programs
- ☐ Academic Collaboration / Research Support

SECTION C – APPLICANT DETAILS

Title (Dr./Mr./Mrs./Ms.): _____

Full Name (As per ID): _____

Father's / Spouse Name: _____

Nationality: _____ Gender: _____

Date of Birth (DD/MM/YYYY): _____

ID Proof Type & Number (Passport/Aadhaar/etc.): _____

Current Designation / Occupation: _____

Organization / Institution: _____

Department / Division: _____

Mobile Number: _____ Alternate Contact: _____

Email ID: _____

Residential Address: _____

City: _____ State: _____ Country: _____

Postal Code: _____

Attach Passport-size Photograph: ☐ Yes ☐ No

Attach Updated CV / Profile: ☐ Yes ☐ No

Professional Reference: (Name, Designation, Organization, Email & Phone)

SECTION D – EDUCATIONAL QUALIFICATIONS

Qualification	Specialization	Institution / University	Year of Passing	Percentage / Grade

SECTION E – EXPERIENCE DETAILS (Academic / Industrial / Government)

Total Experience (Years): _____

Key Areas of Expertise / Domain:

Any 3 major Relevant Projects Executed (Provide brief details):

Certifications / Trainings Attended:

Professional Memberships (if any):

SECTION F – SERVICE EXPERTISE / INTERESTED AREAS

Please tick relevant areas where you can support AIWMR programs/projects:

- ☐ Municipal Solid Waste Management (SWM) – Collection & Transportation
- ☐ Waste to Energy (WTE) / Incineration / Pyrolysis
- ☐ Hazardous Waste / Industrial Waste Management
- ☐ Biomedical Waste Management
- ☐ Plastic Waste Management
- ☐ E-waste Management (Electrical & Electrical)
- ☐ Organic Waste Management / Composting
- ☐ Pulp & Paper Industry
- ☐ Radioactive Wastes
- ☐ Aluminum Wastes
- ☐ Oil & Gas / Petroleum studies / Fossil fuels
- ☐ ICT & Behavioral education
- ☐ Smart Cities
- ☐ Biomining
- ☐ EV
- ☐ Process Optimization
- ☐ Circular Economy CE
- ☐ Landfill Engineering / Remediation / GHG
- ☐ Renewable Energy / Green Energy / Green Hydrogen
- ☐ Paint Industry
- ☐ Mobility / Logistics / Transportation
- ☐ Waste Collection Infrastructure design
- ☐ Rehabilitation / Reclamation of Soil / Land

- ☐ Effluent Treatment Plants
- ☐ Textile / Dye Industry
- ☐ Recycling Technology / Machinery facilitation
- ☐ Sewage Treatment Plant STP
- ☐ Chemical Effluent Treatment Plant CETP
- ☐ Leachate Treatment & Environmental Monitoring LTP
- ☐ Transfer Station Design
- ☐ Bio Gas
- ☐ Green Building
- ☐ Used Oils
- ☐ Tyre Waste
- ☐ RDF
- ☐ Environmental Law
- ☐ Air Emissions / Stack Monitoring / Odour Control
- ☐ Climate change
- ☐ Policy / Governance
- ☐ Zero Waste
- ☐ Public Health / Sanitation
- ☐ Pollution Control
- ☐ Ecological studies / Conservation studies / Restoration
- ☐ Agriculture / Forestry / Fisheries / Deforestation
- ☐ Ecological Indicators
- ☐ Health & Safety
- ☐ Waste Audits
- ☐ Food Systems
- ☐ Solar PV
- ☐ Environmental Impact Assessment (EIA) / Biodiversity studies
- ☐ Sustainability / ESG / Carbon Accounting / Decarbonization
- ☐ GIS / Data Analytics / Digital Systems
- ☐ Laboratory / Testing / Analysis / Land studies
- ☐ Water Management / Waste Water Solutions
- ☐ Others (Specify): _____

SECTION G – AVAILABILITY & ENGAGEMENT PREFERENCE

Preferred Engagement Mode: ☐ On-site ☐ Remote ☐ Hybrid

Availability: ☐ Full-time ☐ Part-time ☐ Weekends ☐ Project-based

Expected Duration of Association: ☐ < 3 Months ☐ 3–6 Months ☐ 6–12 Months ☐ > 1 Year

Preferred Location (City/State/Country):

Ready to relocate temporarily to other countries? _____

Expected Payment mode: ☐ Lumpsum ☐ Weekly/Monthly

SECTION H – INTERNATIONAL EXPOSURE (If Any)

Details of international experience, conferences, trainings, projects attended:

(Kindly enclose certifications for our reference & record)

SECTION I – TERMS & CONDITIONS

- Membership is valid for lifetime & Empanelment is one-time fee
- Empanelment / Membership does not guarantee employment or placement, except Internship opportunities & paid engagement for a project or program
- All services offered are subject to availability, program requirements & internal board approvals.
- Empanelment / Membership is non-transferable & non-refundable.
- Empanelment / Member shall maintain professional conduct, confidentiality & ethical compliance during execution.
- Empaneled expert or Member will be recognized & acknowledged in all our branding & promotional activities upon their consent.
- Membership & Empanelment will vary from benefits

DECLARATION

I hereby declare that the information provided in this application form is true and correct to the best of my knowledge. I agree to comply with the rules, policies and terms of Expert Empanelment / Membership of Ashrita Institute for Waste Management & Research Private Limited (AIWMR).

Applicant Name: _____

Signature: _____

Date: _____ Place: _____

Benefits of Subject Expert Empanelment

(AIWMR - Ashrita Institute for Waste Management & Research Pvt. Ltd)

The following Terms & Conditions shall govern the empanelment of experts with Ashrita Institute for Waste Management & Research Private Limited (AIWMR). These terms shall apply to all empaneled experts associated with AIWMR for academic, industrial, and government-based programs and projects.

1. Nature of Empanelment

Empanelment with AIWMR is an institutional association for professional engagement and does not constitute permanent employment, contractual employment, or guarantee of work. Engagement shall be purely assignment-based and subject to project requirements.

2. Eligibility & Verification

Experts must provide valid supporting documents including educational qualifications, professional experience, identity proof, and any required registrations/licenses. AIWMR reserves the right to verify submitted information and reject or terminate empanelment if discrepancies are found.

3. Scope of Engagement

Empaneled experts may be engaged for consultancy, advisory roles, training delivery, audits, DPR preparation, technical evaluations, research collaborations, curriculum development, project implementation support, and other relevant activities as per AIWMR requirements.

4. Assignment Allocation

Assignment allocation shall be based on the expert's domain expertise, availability, performance history, project urgency, and client requirements. AIWMR retains sole discretion in assigning or withholding assignments.

5. Professional Conduct & Ethics

Empaneled experts shall maintain high professional standards, integrity, and ethical conduct. Any misconduct, misrepresentation, or violation of professional ethics may result in termination of empanelment.

6. Confidentiality & non-disclosure

Experts shall maintain strict confidentiality of all AIWMR/client information, technical data, project documents, commercial details, and internal communications. No information shall be shared with third parties without written authorization. Experts may be required to sign a separate Non-Disclosure Agreement (NDA) depending on project sensitivity.

7. Conflict of Interest

Experts must disclose any actual or potential conflict of interest before accepting an assignment. AIWMR reserves the right to decline engagement in case of conflict of interest with ongoing or competing projects.

8. Remuneration & Payment

Remuneration, honorarium, consultancy fees, and reimbursement terms (if applicable) shall be finalized for each assignment individually. Payments shall be processed as per AIWMR's approved financial policy and subject to submission of invoices, deliverables, and applicable statutory deductions.

9. Travel & Reimbursements

If travel is required, reimbursement of travel, accommodation, and incidental expenses shall be as per AIWMR policy and only when pre-approved in writing. Supporting bills/vouchers may be mandatory for reimbursement.

10. Intellectual Property Rights (IPR)

All reports, documents, training materials, designs, project deliverables, and outputs prepared under AIWMR assignments shall remain the property of AIWMR, unless otherwise agreed in writing. Experts shall not use or reproduce AIWMR deliverables for commercial purposes without written consent.

11. Use of Name & Branding

Empaneled experts may use their association with AIWMR for professional reference only. Use of AIWMR name, logo, letterhead, or branding for external communication, publicity, or commercial gain is strictly prohibited without prior written approval.

12. Performance Review & Continuation

AIWMR may periodically review the performance of empaneled experts based on quality of deliverables, responsiveness, professionalism, and client feedback. Continuation of empanelment is subject to satisfactory performance.

13. Term & Validity of Empanelment

Empanelment shall generally remain valid for a period defined by AIWMR (typically 1–3 years) and may be renewed based on performance and institutional needs.

14. Termination / Withdrawal of Empanelment

AIWMR reserves the right to terminate empanelment at any time without prior notice in case of misconduct, breach of confidentiality, conflict of interest, false information, poor performance, or policy violation. Experts may also withdraw voluntarily by submitting written notice to AIWMR.

15. Legal Compliance

Experts shall comply with applicable laws, environmental regulations, safety requirements, and statutory obligations while working on AIWMR assignments. Any liability arising from non-compliance shall be the responsibility of the expert.

16. Indemnity

Experts agree to indemnify and hold AIWMR harmless from any loss, claims, damages, or liabilities arising out of negligence, misrepresentation, breach of confidentiality, or violation of applicable laws by the expert.

17. Governing Law & Jurisdiction

These Terms & Conditions shall be governed by the laws of India. Any disputes shall be subject to the jurisdiction of the competent courts as per AIWMR's registered office location.